

2017: GRI INDEX

YEAR-END SUSTAINABILITY REPORT

GENERAL STANDARD DISCLOSURES

STRATEGY & ANALYSIS		SOURCE
G4-1	STATEMENT FROM THE PRESIDENT	2017 Sustainability Report p. 3
ORGANIZATIONAL PROFILE		
G4-3	NAME OF ORGANIZATION OMT-Veyhl USA Corp.	2017 Sustainability Report p. 1
G4-4	BRANDS, PRODUCTS & SERVICES	omt-veyhl.com/products
G4-5	LOCATION Headquarters located in Holland, MI USA	omt-veyhl.com/who-we-are
G4-6	COUNTRY OF OPERATION OMT-Veyhl is solely operated in the USA	omt-veyhl.com/who-we-are
G4-7	OWNERSHIP & LEGAL FORM OMT-Veyhl is a subsidiary of Nordwest Industrie Group GmbH (NWI), a group of global companies that develop and manufacture high-end office furniture for the working world.	omt-veyhl.com/who-we-are
G4-8	MARKETS SERVED	omt-veyhl.com/who-we-are
IDENTIFIED MATERIAL ASPECTS & BOUNDARIES		
G4-18	PROCESS FOR DEFINING REPORT CONTENT OMT-Veyhl Sustainability Policy	2017 Sustainability Report p. 22
REPORT PROFILE		
G4-28	REPORTING PERIOD Calendar Year 2017	2017 Sustainability Report p. 1
G4-30	REPORTING CYCLE Sustainability Report to be published annually.	2017 Sustainability Report p. 1
G4-31	REPORT CONTACT INFORMATION Mike Kolean	616.738.6688
ETHICS & INTEGRITY		
G4-56	VALUES, PRINCIPLES & STANDARDS OMT-Veyhl is committed to conducting its business in a competent, fair, impartial and efficient manner when dealing with our customers, employees and our manufacturing partners and to contribute positively to our communities in ways that are relevant to their needs.	omt-veyhl.com/who-we-are

ENVIRONMENT

ENVIRONMENT		SOURCE
G4-EN6	REDUCTION OF ENERGY CONSUMPTION Reduction of energy consumption: 27% normalized reduction from 2014 baseline	n/a
G4-EN9	WATER Water sources significantly affected by withdrawal of water: none	n/a
G4-EN19	EMISSIONS Reduction of greenhouse gas (GHG) emissions: 16% normalized reduction from 2014 baseline	n/a
G4-EN29	COMPLIANCE Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations: none	n/a
G4-EN34	ENVIRONMENTAL GRIEVANCE MECHANISMS Number of grievances about environmental impacts filed, addressed, and resolved through formal grievance mechanisms: none	n/a

SOCIAL

HUMAN RIGHTS		SOURCE
G4-HR3	NON-DISCRIMINATION Total number of incidents of discrimination and corrective actions taken: none	n/a
G4-HR10	SUPPLIER HUMAN RIGHTS ASSESSMENT 75% of our supplier spend signed code of conduct in 2017, the first year of implementation.	n/a
LABOR PRACTICES		SOURCE
G4-LA6	OCCUPATIONAL HEALTH & SAFETY Total of injury and rates of injury, occupational diseases, lost days, absenteeism, and total number of work-related fatalities by region and by gender. Injury data, reported 2014:15, 2015:8, 2016:6, 2017:1	Employee Health & Safety data
G4-LA7	OCCUPATIONAL HEALTH & SAFETY Workers with high incidence or high risk of diseases related to their occupation: none	2017 Sustainability Report p. 23

SOCIAL (cont'd)

LABOR PRACTICES		SOURCE
G4-LA14	SUPPLIER ASSESSMENT FOR LABOR PRACTICES 75% of our supplier spend signed code of conduct in 2017, the first year of implementation.	n/a
G4-LA16	LABOR PRACTICES GRIEVANCE MECHANISMS Number of grievances about labor practices filed, addressed and resolved through formal grievance mechanisms: none	n/a
SOCIETY		
G4-S01	LOCAL COMMUNITIES Percentage of operations with implemented local community engagement, impact assessments, and development programs: 100%	2017 Sustainability Report p. 14-17
G4-S08	COMPLIANCE Monetary value of significant fines and total number non-monetary sanctions for noncompliance with laws and regulations: none	n/a
G4-S09	SUPPLIER ASSESSMENT FOR IMPACTS ON SOCIETY Percentage of new suppliers that were screened using criteria for impacts on society: 0% (no new suppliers)	n/a
PRODUCT RESPONSIBILITY		
G4-PR1	CUSTOMER HEALTH & SAFETY Percentage of significant product and service categories for which health and safety impacts are assessed for improvement: 20% of products were assessed (during first year of assessment).	n/a
G4-PR2	CUSTOMER HEALTH & SAFETY Total number of incidents of non-compliance with regulations and voluntary codes concerning health and safety impacts of products and services during their life: none	n/a
G4-PR7	MARKETING COMMUNICATIONS Total number of incidents of non-compliance with regulations and voluntary codes concerning marketing communications, including advertising, promotion and sponsorship by type of outcomes: none	n/a
G4-PR9	COMPLIANCE Monetary value of significant fines for noncompliance with laws and regulations concerning the provision and use of products and services: none	n/a